

Junior Material Planner



part of the Trifast plc Group

Who we are

At TR, part of Trifast plc, we're more than fasteners—we're the trusted partner behind some of the world's most advanced industries. As a global leader in the design, engineering, manufacture, and supply of fastenings and Category 'C' components, we deliver smart, efficient solutions that enhance performance across major assembly operations.

From Automotive to Smart Infrastructure and Medical Equipment, our focus on engineering excellence and streamlined supply keeps us at the forefront of progress.

We're looking for a driven and dynamic Junior Material Planner to contribute to our continued success on a global scale.

We are looking to recruit a Junior Material Planner on a permanent basis to join our team based at our National Distribution Centre in Walsall (WS2 8DQ).

The Role

The Junior Material Planner will support the senior planning team in ensuring that materials are ordered and managed effectively to meet customer and operational requirements. The role requires strong attention to detail, a proactive attitude, and an eagerness to learn and grow in the field of material planning.

Key Tasks

- Assist in the planning and scheduling of materials to meet customer requirements, ensuring timely delivery of materials.
- Monitor inventory levels and initiate reordering of materials when necessary, working closely with suppliers and internal teams.
- Support the material planners in analysing demand and supply data to ensure material availability and minimise stockouts or excess inventory.
- Maintain and update material planning systems with accurate data.
- Collaborate with the procurement team to ensure timely purchase orders for materials.
- Work closely with Sales and logistics teams to coordinate the flow of materials and resolve any material-related issues.
- Prepare and update reports related to inventory status, material usage, and forecasting.
- Assist with resolving discrepancies between inventory records and physical stock.

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The Candidate

We are seeking a service-driven individual with strong attention to detail and analytical skills, alongside excellent written and verbal communication abilities. While relevant first-stage experience in stock control and procurement would be advantageous, it is not essential as full training will be provided. Advanced knowledge of Microsoft Word and Excel is required, and an understanding of stock control processes will be beneficial, with support and training available as needed. The successful candidate will be self-motivated and able to thrive in a fast-paced environment while consistently meeting deadlines.

Strong organisational skills, the ability to prioritise tasks, and a proactive approach to problem-solving are essential.

The role also requires the ability to work collaboratively in a team environment and to build and maintain positive relationships with both internal and external customers.

What we offer

- On-site parking
- Life insurance
- Pension
- Employee Assistance Programme

To apply

If you are interested, know of someone who might be or have any queries, please contact:

Tiago Lopes

Group HR Advisor - careers@trifast.com

To apply for this role, kindly send your CV and specify the position you are applying for to the above email.