

Sourcing Co-Ordinator

TR Fastenings Ltd is part of Trifast plc, and is a global engineering, manufacturer and distributor of industrial fastenings and Cat C products. We have 27 TR locations, of which 8 are high volume production manufacturing sites producing over 33% of the product sold and distributed to over 60 countries. TR has a global footprint that meets the needs of the multinational OEM's and Tier 1's that we support.

We have an exciting position for a post graduate to join a global company within a commercial department whose disciplines will cover the sourcing, approval and purchasing of key components against the customer requirements. This exciting position is based in Tipton, West Midlands.

This role will appeal to people who have an inquisitive nature in understating how components are manufactured and distributed throughout the world. This attribute will stand you in good stead for your development and progression within the Company.

The Role

Reporting to the Commercial Manager your role will be to operate as part of the Commercial Team, ensuring all enquiries are sourced competitively, effectively and efficiently. Communicating with team members as necessary to enable set targets can be achieved.

Job responsibilities include:

- Working with the Commercial Manager on full end to end processes to ensure all targets are achieved
- Purchasing engineering fasteners to international standards and customer drawings
- Managing supplier relationships to ensure optimum costs for the component and all other equipment that relate to this part
- Ensuring appropriate sourcing and supplier selection
- Working with our customer base to ensure that all new implementations are communicated clearly throughout the stages of the project.
- Monitoring and applying any global changes that will affect the price of the component
- Ownership of suppliers, ensuring that we obtain the optimum price during the lifecycle of the component.
- Managing all commercial issues relating to suppliers
- Working with supply chain on contracts and terms and conditions within vendor base

The Candidate

A relevant Supply Chain or Procurement related degree or equivalent is essential and ideally the successful candidate will be working towards, or holds, a CIPS qualification.

The successful candidate needs to have excellent communication skills both written and verbally, together with a good telephone manner, strong negotiation skills and the ability to work alongside all stakeholders at any level of the business. Being a good all round team player or on your own initiative is a must as is the ability to work to deadlines and think on your feet.



The ability to demonstrate drive and the willingness to learn from a well-established business is essential along with strong and capable analysing skills.

Experience in the use of Microsoft Word, Excel and Outlook and have a good standard of numeracy and literacy required for this role.

We Offer

- Non-contributory pension contribution
- Onsite parking
- Life insurance
- Competitive salary

