

### Group Sustainability Co-ordinator

TR Fastenings Ltd specialise in distributing and manufacturing standard and specialist industrial fasteners. Through our global operations, TR employs over 1,200 highly skilled and experienced people. Every colleague around the world is a valued member of the TR family who on a daily basis work together to deliver a high quality service for all our customers.

We are looking to recruit a Group Sustainability Co-ordinator to join our established Environmental, Health and Safety Team. This role can be based globally and performed remotely. The successful candidate will need to be able to commute to one of our global locations, as and when required.

#### The Role

Reporting to the Global Sustainability Manager, your role will be to work with our internal and external stakeholders to support the implementation of our global sustainability strategy.

Key tasks include:

- To assist in the creation of sustainability documentation
- To assist in developing the company's scope 3 Carbon Footprint
- To arrange management committee and network meetings
- To keep track of agreed actions, and work with stakeholders to meet required deadlines
- To collate sustainability data against agreed KPI's
- To support internal stakeholders with their sustainability actions
- Sustainability project work as agreed

#### The Candidate

Previous experience in a sustainably related role is essential for this role. Knowledge and, or experience of scope 3 Carbon Footprinting is preferred.

The ideal candidate will hold excellent project management skills, with the ability to organise and work to deadlines. You will need to have excellent communication skills together with a good telephone manner and be able to communicate at all levels.

The successful candidate must demonstrate a good level of attention to detail in their work and must have a high level of ethical standards

#### To Apply

If you are interested in this role, please contact Katia Sparks, Group HR Advisor on 01825 747324 or email your CV to [Careers@trifast.com](mailto:Careers@trifast.com).

